

**CONSTITUTION OF THE
THE ROTARACT CLUB OF
CITY OF GOSNELLS
INCORPORATED**

1 Name

The name of this organization shall be the Rotaract Club of City of Gosnells Incorporated.

2 Purpose and Goals

2.1 The purpose of Rotaract is to provide an opportunity for young men and women to enhance the knowledge and skills that will assist them in personal development, to address the physical and social needs of their communities, and to promote better relations between all people worldwide through a framework of friendship and service.

The goals of Rotaract are:

2.1.1 To develop professional and leadership skills;

2.1.2 To emphasize respect for rights of others, and to promote ethical standards and the dignity of all useful occupations;

2.1.3 To provide opportunities for young people to address the needs and concerns of the community and our world;

2.1.4 To provide opportunities for working in cooperation with sponsoring Rotary Clubs; and

2.1.5 To motivate young people for eventual membership in Rotary.

3 Sponsorship

3.1 The sponsor of this Rotaract Club of City of Gosnells Incorporated which, through a committee of its Rotarians, the number of which shall be determined by the club, shall provide guidance and have supportive responsibility for this Rotaract Club. The continued well being of this club shall depend on the continued active personal participation of the sponsoring Rotary Club.

3.2 The basis of organization shall be young men and women residing, employed or studying anywhere in the vicinity of the sponsoring Rotary Club. This club is not a part of, and neither this club nor its members have any rights or privileges with respect to, the Sponsoring Rotary Club.

3.3 This club is a non-political, non-sectarian organization.

3.4 In the event that the sponsoring Rotary Club is terminated, the governor of the Rotary District will seek to install another sponsoring Rotary Club; if one cannot be found within 180 days, the Rotaract Club will be terminated.

4 Membership

4.1 The membership of this club shall consist of young men and women of good character and leadership potential between the ages of 18 and 30. On 30th June of the Rotaract year in which the member becomes 30 years old his/her Rotaract membership will end.

4.2 The method of electing members of the club shall be determined by this club, in consultation with the sponsoring Rotary Club.

4.3 Each member of this Rotaract Club shall attend at least 60% of the club's regularly scheduled meetings annually, provide that absence from a regularly scheduled meeting of the club may be made up as follows:

4.3.1 Any member absent from a regular meeting of this club may make up such absence by attendance at a Regular Meeting of any other Rotaract Club or any Rotary Club on any day of the two weeks immediately preceding or following the day of absence, or attendance and participation in a club service project or a club-sponsored community event or meeting authorized by the Board.

4.4 All Rotary Foundation scholars, who are within the age guidelines adopted by the Board for the Rotaract program, shall be eligible for guest Rotaract membership during the period of their study in another country.

4.5 Membership shall automatically terminate:

4.5.1 Upon failure to meet attendance requirements unless excused by the Board of this club for good and sufficient reason; or

4.5.2 By termination of the club; or

4.5.3 On 30th June of the Rotaract year in which the member becomes 30 years old.

4.6 Membership may be terminated:

4.6.1 Upon failure to continue to meet the qualifications for membership; or

4.6.2 For cause, as determined by this club by vote of not less than 2/3 of all the members in good standing.

5 Meetings

5.1 The club shall meet not less than twice per month, as provided in the by laws, at a time and place suited to the convenience of the members.

5.2 The Board of Directors shall meet as provided in the By-Laws.

5.3 Rotary International recommends each sponsoring Rotary Club to designate one or more members of its club to attend the meeting(s) of its Rotaract Club at least once a month.

5.4 Meetings of the club and of the Board of Directors may be cancelled during holiday or vacation periods at the discretion of the Board. The Board may cancel a Regular Meeting if it falls on a legal holiday or in case of the death of a club member, an epidemic, a disaster affecting the whole community, or an armed conflict in the community that endangers the lives of the club members. The Board may cancel not more than four regular meetings in a year for causes not specified herein provided that this club does not fail to meet for more than three consecutive meetings.

5.5 Minutes of the meetings of the club and Board shall be provided to the chair of the sponsor Rotary Club's Rotaract Committee within two weeks after each meeting is held.

6 Officers and Directors

6.1 The officers of this club shall be a President, Vice-President, Secretary, Treasurer and such additional officer(s) as may be provided in the By-Laws.

6.2 The governing body of this club shall be an Executive Board composed of the President, Immediate Past President, Vice-President, Secretary, Treasurer, and additional directors whose number shall be determined by this club, all to be elected from among the members in good standing. All decisions, policies, and actions of the Board and of the club shall be subject to the provisions of this Constitution and policy established by Rotary International and its members.

The Executive Board shall have general control over all officers and committees and may, for good cause, declare any office vacant. It shall constitute a board of appeals from the rulings of all officers and actions of all committees.

6.3 Elections of officers and directors shall be held annually prior to 1st March by methods compatible with local customs and procedures, but in no case shall more than simple majority of the members present and in good standing be required for elections.

The term of office of all officers and directors shall be one year. No provisions shall be made for a term of office shorter than one year except with the permission of the Sponsoring Rotary Club.

6.4 All incoming Rotaract Club officers, directors and committee chairmen shall be provided with leadership training from the District Rotaract Committee.

7 Activities and Projects

7.1 Within the limits prescribed in 3.1, this club shall be responsible for planning, organizing, financing, and conducting its own activities and shall itself supply money, labor and creative imagination necessary thereto, except in the case of joint projects or activities undertaken in cooperation with other organizations, such responsibility shall be shared with such other organization(s).

7.2 This club shall undertake among its activities at least two major service projects annually; one to serve the community and the other to promote international understanding, and each shall involve all or most of the members of the club.

7.3 This club shall provide for a professional development program for its members.

7.4 It is the responsibility of the club to raise funds necessary to carry out its program. It shall not solicit or accept more than occasional or incidental financial assistance from the sponsoring Rotary Club, nor shall it make general solicitations from Rotary Clubs other than its sponsoring Rotary Club or from other Rotaract Clubs; nor shall it solicit financial assistance from individuals, businesses, or organizations in the community without giving something of value in return. All funds raised for service projects must be expended for that purpose.

8 Committees

8.1 There shall be provided in the By-Laws of this Club the following standing committees:

8.1.1 Club Service; and

8.1.2 International Service; and

8.1.3 Community Service; and

8.1.4 Professional Development; and

8.1.5 Finance; and

8.1.6 Such other standing committees as may be deemed necessary or convenient for the administration of the club.

8.2 The President, with the approval of the Board, may appoint such special committees, as he/she may deem necessary, citing their duties at the time of appointment. All such special committees shall lapse upon the completion of their duties, upon discharge by the appointing President, or with the end of his/her term of office, whichever occurs first.

9 Fees

9.1 Each sponsoring Rotary Club upon organization of a new Rotaract Club shall be required to pay a "Rotary International Rotaract Organization Fee" equivalent to US\$50 with the "Rotaract Club Organization List."

9.2 Any fees, dues, or assessments on the membership of the club shall be nominal and shall only be for the purpose of meeting the administrative costs of the club. Funds for activities and projects undertaken by the club shall be raised apart from such fees, dues, or assessments and shall be placed into a separate account. A thorough audit by a qualified person shall be made once each year of all of the club's financial transactions.

10 Acceptance of Constitution and By-Laws

10.1 Every member of the club, by acceptance of membership, thereby accept the principles of Rotaract as expressed in its purpose and goals and agrees to comply with the Constitution and By-Laws of this club, and on these conditions alone is entitled to the privileges of the club.

10.2 No member shall be absolved from the observance of the Constitution and By-Laws on the plea that a copy of them has not been received.

11 By-Laws

11.1 The Club shall adopt the "Standard Rotaract Club By-Laws" together with such amendments as are not inconsistent with this constitution and which may be deemed necessary or convenient for the government of the club, provided that such amendments are adopted in accordance with the amendment procedure in the "Standard Rotaract Club By-Laws."

12 Rotaract Emblem

12.1 The Rotaract emblem shall be preserved for the exclusive use and benefit of Rotaract Club members. Each member of this club shall be entitled to wear or otherwise display the Rotaract emblem in a dignified and appropriate manner during the period of membership. Such entitlement shall be relinquished upon termination of membership or termination of this club.

12.2 When displayed by individual club members, the emblem may be used without further information. When the emblem is used to represent a club, the name of the club should appear with the emblem.

13 Duration

13.1 This club shall exist so long as it continues to function in accordance with the provisions of this Constitution and policy relating to Rotaract established by Rotary International, or until it is terminated:

13.1.1 By this club upon its own determination and action; or

13.1.2 By the sponsoring Rotary Club upon withdrawal of its sponsorship, after consultation with the District Governor and District Rotaract Representative; or

13.1.3 By Rotary International for failure to function in accordance with this Constitution or for other cause.

13.2 Upon termination of this club, all rights and privileges relating to the Rotaract name and emblem shall be relinquished by the club and by its members individually and collectively. The Rotaract Club shall relinquish all financial assets to the sponsoring Rotary Club.

14 Administration

The Constitution may be amended only by the Board of Directors of Rotary International and all amendments to the "Standard Rotaract Club Constitution" adopted by the Board of Directors of Rotary International shall automatically amend the Constitution.

SCHEDULE 1

1 Name of the club

The name of the club is as defined in the Constitution (*Clause 1*).

2 Definitions

In this document, the following words shall have the following meanings:

- “the club” means the Rotaract Club of City of Gosnells Inc.;
- “the Constitution” refers to the Standard Rotaract Club Constitution;
- “the Act” refers to the *Associations Incorporations Act 1987*;
- “the Commissioner” refers to the Commissioner of Consumer Protection exercising powers under the Act;
- “Annual General Meeting” is the meeting convened under *Clause 15.2.4*;
- “General Meeting” is the meeting convened under *Clause 15.2.3*;
- “Board Meeting” is the meeting convened under *Clause 15.2.2*;
- “Regular Meeting” is the meeting convened under *Clause 15.2.1*;
- “Department” refers to the Government department with responsibility for administrating the *Associations Incorporations Act of 1987*;
- “Financial Year” refers to the period under *Clause 16.5*;
- “Officer” refers to a Board Member under *Clause 11.1.1*;
- “the Board” refers to the Executive Board under *Clause 11.1*;
- “Member” refers to any member of the Club;

3 Objects of the club

3.1 The objects of the club are as defined in the Constitution (*Clause 2*).

3.2 To increase the number of members of the club.

3.3 All property and income of the club will apply solely to the promotion of the objects of the club and no part of that property or income shall be paid or otherwise distributed, directly or indirectly to members, except in good faith in the promotion of those objects.

4 Attaining Objects

The club shall be empowered to do all things necessary which are incidental to and necessary for the attainment of the objects of the club.

5 Property of the club

The club must apply all property and income of the club towards the promotion of the objects or purposes of the club. No part of that property or income is to be paid or otherwise distributed, directly or indirectly, to members of the club, except in good faith in the promotion of those objects or purposes.

Nothing herein contained shall prevent the payment in good faith of interest to any member in respect to any monies advanced by such member or, remuneration to any officers and servants of the club or to any member of the club in return for any services actually rendered to the club.

6 Powers of the club

6.1 To acquire, hold, deal with, and dispose of any real or personal property;

6.2 To open and operate bank accounts;

6.3 To invest its money in any security in which trust monies may be invested; or in any other manner authorised by the rules of the club;

6.4 To appoint agents and employees to transact any business of the club on its behalf for reward or otherwise;

6.5 To build, construct, erect, maintain, alter and repair premises, building or other structure of any kind and to furnish, equip and improve the same for use by the club;

6.6 Accept donations and gifts in accordance with the objects of the club;

6.7 Print and publish any information by any media including newsletters, newspapers, articles or leaflets for promotion of the club;

6.8 Provide gifts or prizes in accordance with the objects of the club;

6.9 Organise social events for members and the promotion of the club; and

6.10 To enter into any other contract the club considers necessary or desirable.

7 Membership

7.1 Qualification for Membership

7.1.1 Membership of the club is as defined in the Constitution (*Clause 4*).

7.1.2 A person who wishes to become a member must:

7.1.2.1 Apply for membership to the Board using Annex 1:

- a) Signed by that person;
- b) Have their application for membership approved by the Board.

7.1.3 The Board Members must consider each application made under *Clause 7.1.2* at a Board Meeting and vote on the acceptance of the application. This decision is final.

7.1.4 Failure to meet the Requirements of Membership as defined in the Constitution (*Clause 4*) may result in the membership being terminated, unless approved by the Board. This will be assessed at the completion of each financial year.

8 Register of Members of the club

8.1 The Secretary, on behalf of the club, must comply with Section 27 of the Act by keeping and maintaining an up to date register of the members of the club and their postal or residential addresses.

8.2 The register must be so kept and maintained at the Secretary's place of residence or at such other place as is successfully voted upon at a General Meeting.

8.3 A member may at any reasonable time inspect without charge the books, documents, records and securities of the club.

9 Subscriptions

9.3 A new member to the club shall pay to the club a fee of \$25.00 or, where some other amount is determined by the Board, that other amount. This payment must be made prior to the induction of the member.

9.2 A member of the club shall pay to the club a fee of \$50.00 or, where some other amount is determined by the Board, that other amount. Such a fee shall be payable on an annual basis unless otherwise determined by the Board.

9.3 All subscriptions must be received before a member will be considered in good standing.

10 Termination of Membership

10.1 Any person's membership shall be terminated by the following events:

10.1.1 Resignation

10.1.2 Expulsion

10.2 The Board shall have the power to suspend or expel any member of the club for:

10.2.1 Any false or inaccurate statement made in the member's application for membership of the club;

10.2.2 Breach of any rule or regulation of the club; and

10.2.3 Any act detrimental to the club after having undertaken due inquiry.

10.3 Any member who is expelled, suspended or has their membership terminated, shall have the right to appeal against their suspension or expulsion by presenting their case to a meeting of the Board called for such a purpose, however the decision of the Board shall be final.

11 Executive Board of Management of the club

11.1 The Executive Board

11.1.1 Management of the club shall be vested in The Executive Board which shall consist of:

11.1.1.1 President;

11.1.1.2 Vice-President;

11.1.1.3 Immediate Past President;

11.1.1.4 Treasurer; and

11.1.1.5 Secretary.

11.1.2 No person may hold more than one position on the Board at any one time, unless approved by the Sponsoring Rotary Club. All persons on the Board must be eligible members of the club.

11.1.3 The term of office for all Board Members shall be from July 1st through to June 30th of the following year. Upon the completion of the term, they shall be eligible for election in the same, or different, role of Board Member.

11.1.4 The Board shall meet no fewer than twelve times per year.

11.2 Election of Board Members

11.2.1 Elections of Board Members shall be held annually at a General Meeting prior to March 1st. Those elected at the General Meeting shall take office on July 1st following their election.

11.2.2 The Secretary shall call for Nominations for Election no fewer than fourteen days prior to the General Meeting. Nominations must be received by the Secretary prior to the commencement of the General Meeting.

11.2.3 All members in good standing may vote in the election of Board Members and the person with the most number of votes shall be successful. The Vice President shall be entitled to a deliberate vote and, in the event of a tied vote; the Vice President shall exercise a casting vote.

11.2.4 Casual Vacancies in Board Membership

11.2.4.1 A casual vacancy occurs in the office of a Board member and that office becomes vacant if the Board member:

a) dies;

b) resigns by notice in writing delivered to the President or, if the Board member is the President, to the Vice-President and that resignation is accepted by a resolution of the Board.

11.3 Casual Vacancies in Board Membership

11.3.1 A casual vacancy occurs in the office of a Board member and that office becomes vacant if the Board member:

11.3.1.1 dies;

11.3.1.2 resigns by notice in writing delivered to the President or, if the Board member is the President, to the Vice-President and that resignation is accepted by a resolution of the Board;

11.3.1.3 is convicted of an offence under the Act;

11.3.1.4 is permanently incapacitated by mental or physical ill-health;

11.3.1.5 is absent from more than:

a) 3 consecutive Board meetings; or

b) 3 Board meetings in the same financial year without tendering an apology to the person presiding at each of those Board Meetings, of which the member received notice, and the Board has resolved to declare the office vacant;

11.3.1.6 ceases to be a member of the club;

11.3.1.7 is the subject of a resolution passed by a General Meeting of members terminating his or her appointment as a Board member; or

11.3.1.8 participates in any act detrimental to the club after the Board having undertaken due inquiry.

11.3.2 If a vacancy remains on the Board, or when a casual vacancy within the meaning of 11.3.1 occurs in the membership of the Board:

11.3.2.1 the President may appoint a suitably qualified member to fill that vacancy; and

11.3.2.2 a member appointed under *Clause 11.3.2.1* will:

a) hold office until the election referred to in *Clause 11.2.1*; and

b) be eligible for election to membership of the Board, at the next election.

12 Board of Directors

12.1 Board of Directors

12.1.1 Any number of additional Directors may join the Executive Board to create a Board of Directors.

12.1.2 The term of office for all Directors shall be from July 1st through to June 30th of the following year. Upon the completion of the term, they shall be eligible for election in the same, or different, role of Director.

12.1.3 If vacancies remain on the Board of Directors, the President may decide to leave that position vacant, or appoint a suitably qualified member to that position.

12.2 Object of the Board of Directors

12.2.1 To facilitate the growth of projects for the attainment of the Objects of the club.

12.3 Election of Directors

12.3.1 Elections of Directors shall be held annually at a General Meeting prior to March 1st. Those elected at the General Meeting shall take office on July 1st following their election.

12.3.2 The Secretary shall announce the Directorships available for nomination no fewer than fourteen days prior to the General Meeting. Nominations must be received by the Secretary prior to the commencement of the General Meeting.

12.3.3 All eligible members may vote in the election of Directors and the person with the most number of votes shall be successful. The Vice President shall be entitled to a deliberate vote and, in the event of a tied vote; the Vice President shall exercise a casting vote.

12.4 Expiration of a Director

12.4.1 Any person's Director may expire under the following events:

12.4.1.1 Resignation

12.4.1.2 Termination

12.4.2 Resignation

12.4.2.1 Notification of the resignation of a Director must be received in writing by the President.

12.4.3 Termination

12.4.3.1 The Board may terminate the Directorship of a Director for:

a) Breach of any rule or regulation of the club;

b) Any act detrimental to the club after having undertaken due inquiry.

13 Powers of the Executive Board

13.1 The Executive Board shall carry out the day to day running of the club and shall have the power to:

13.1.1 Administer the finances, appoint bankers and direct the opening of banking accounts for specific purposes and to transfer funds from one account to another, and to close any such account;

13.1.2 Fix the manner in which such accounts shall be operated upon, providing the Executive Board passes all payments;

13.1.3 Fix fees and subscriptions payable by members and decide such levies, fines and charges as is deemed necessary and advisable, and to enforce payment thereof;

13.1.4 Adjudicate on all matters brought before it which in any way affects the club;

13.1.5 Cause minutes to be made of all proceedings at all meetings of the club;

13.1.6 Have the power to form and appoint any subcommittee(s) as required for specific purposes;

13.1.7 May at their discretion employ a person(s) to carry out certain duties required by the club, at salaries or remunerations for such period of time, as may be deemed necessary;

13.1.8 The Secretary will have custody of the club's records, documents and securities, and the Treasurer will have custody of the club's financial records, documents and matters.

14 Auditor

14.1 The Executive Board shall elect or appoint an Independent Auditor or Auditors.

14.2 The Auditor(s) shall examine and audit the books and accounts of the club annually, and have the power to call for all books, papers, accounts and receipts of the club, and report thereon to the Annual General Meeting.

15 Meetings

15.1 The club must comply with its Constitution (*Clause 5.1*) and shall meet not less than twice per month. These meetings shall be Regular Meetings, General Meetings, or Annual General Meetings, or a combination of these.

15.2 Meetings of the club

15.2.1 Regular Meetings

15.2.1.1 A quorum of any Regular Meeting shall be constituted by thirty five percent (35%) of members, two of whom must be Board Members.

15.2.1.2 If the President is unable to attend, then the immediate Past President shall chair that meeting. In the event of non-attendance of both these Board Members, a Past President shall chair the meeting.

a) If no Past President is available to chair a meeting, that meeting shall be cancelled.

15.2.2 Board Meetings

15.2.2.1 The Board of Directors shall meet no fewer than six times per year and the President or at least half of the Board Members, may at any time convene a meeting of the Board.

15.2.2.2 A quorum of the Executive Board shall be any four members of the board, one of whom must be the President or Vice President.

15.2.2.3 If the President is unable to attend, then a chairperson nominated by that meeting shall chair that meeting.

15.2.2.4 Subject to these rules, the procedure and order of business to be followed at a Board Meeting must be determined by the Board Members present at the Board Meeting.

15.2.3 General Meetings

15.2.3.1 General Meetings may be called by the Board, at the request of the President or on the written request of no less than ten members of the club.

15.2.3.2 The Secretary shall give at least fourteen days notice, in writing, of the date of the General Meeting to the members. Notice of General Meetings shall set out clearly the business for which the meeting has been called. No other business may be dealt with at that General Meeting.

15.2.3.3 The quorum at the General Meeting shall be a minimum of fifty percent (50%) of members of the club, which must include no less than three Board Members.

15.2.3.4 Voting Powers

a) The President shall be entitled to a deliberate vote and, in the event of a tied vote; the President shall exercise a casting vote.

b) Each individual eligible member present shall have one vote.

c) Voting will take place via secret ballot or any other method as decided by the President and such motions, or any part thereof, shall be of no effect unless passed by a fifty percent (50%) majority of those present and entitled to a vote.

d) Written proxy votes are only eligible using the form attached at Annex 2 of this document.

15.2.4 Annual General Meetings

15.2.4.1 An Annual General Meeting must be held within four months of the end of the club's Financial Year.

15.2.4.2 The secretary shall give at least fourteen days notice of the date and location of the Annual General Meeting to members.

15.2.4.3 All members may attend the Annual General Meeting.

15.2.4.4 The quorum at the Annual General Meeting shall be a minimum of ten members present in person. If, at the end of thirty minutes after the time appointed in the notice for the opening of the Meeting, there be no quorum, the meeting shall be adjourned for one week. If at such meeting there is no quorum those members present shall be competent to discharge the business of the meeting.

15.2.4.5 The agenda for the Annual General Meeting shall be:

- Opening
- Confirmation of Minutes from previous Annual General Meeting
- Presentation of Annual Report
- Adoption of Annual Report
- Presentation of Treasurer's Statement
- Introduction of Executive Board
- Introduction of Board of Directors
- Notice(s) of Motion
- Urgent General Business
- Closure

15.2.4.6 Voting Powers

- a) The President shall be entitled to a deliberate vote and, in the event of a tied vote; the President shall exercise a casting vote.
- b) Each individual eligible member present shall have one vote.
- c) Voting will take place via secret ballot or any other method as decided by the President and such motions, or any part thereof, shall be of no effect unless passed by a fifty percent (50%) majority of those present and entitled to a vote.
- d) Written proxy votes are only eligible using the form attached at Annex 2 of this document.

16.1 All funds of the club shall be deposited into the club's accounts at such bank or recognised financial institution as the Executive Board may determine.

16.2 All accounts due by the club shall be paid by cheque after having being passed for payment at the Board Meeting and when immediate payment is necessary, account(s) shall be paid and the action endorsed at the next Board Meeting.

16.3 A statement showing the financial position of the club shall be tabled at each Board Meeting by the Treasurer.

16.4 A statement of Income and Expenditure, Assets and Liabilities shall be submitted to the Annual General Meeting. The auditor's report shall be attached to such financial report.

16.5 The financial year of the club shall commence July 1st and end June 30th in the following year.

16.6 The accounts operated by the club will have "Two to Sign" signing authority. The mandatory signatory to the accounts will be the Treasurer and the remaining signatories will be the President, Vice President, Immediate Past President and the Secretary.

16.7 All property and income of the club will apply solely to the promotion of the objects of the club and no part of that property or income shall be paid or otherwise distributed, directly or indirectly to members, except in good faith in the promotion of those objects.

17 Common Seal

The common seal of the club shall be kept in the care of the Secretary or other Board Member. The seal shall not be used or affixed to any deed or document except in accordance with a resolution of the Board. The use of the seal must be recorded in the minutes of a Board Meeting and must be witnessed by the President and any other Executive Board Member, both of whom shall subscribe their name as witnesses.

18 Alterations to the Constitution and Schedule 1

18.1 The Constitution may only be amended as defined in the Constitution *(Clause 14)*.

18.2 No alteration, repeal or addition shall be made to Schedule 1 except at the Annual General Meeting, or General Meeting called for that purpose, and notice of all motions to alter, repeal or add to the Constitution shall be given to members fourteen (14) days prior to the Annual General Meeting or General Meeting.

18.3 The Secretary shall post such notices (either on club's website or via mail) at least fourteen days prior to the Annual General Meeting or General Meeting.

18.4 Such motions or any part thereof shall be of no effect unless made by Special Resolution and passed by a seventy five percent (75%) majority of those present and entitled to a vote at the Annual General Meeting as the case may be.

18.5 Within one month of the passing of an Amendment, the Secretary shall notify the Department of Commerce of the amendment.

19 Duration

19.1 The Duration of the club is as defined in the Constitution *(Clause 13)*.

19.2 If upon the winding up or dissolution of the club there remains after satisfaction of all debts and liabilities any property whatsoever, the same must not be paid to or distributed among the members, or former members. The surplus property must be given or transferred to another association incorporated under the Act which has similar objects and which is not carried out for the purposes of profit or gain to its individual members, and which association shall be determined by resolution of the members.



ANNEX 1

ROTARACT CLUB OF
THE CITY OF GOSNELLS



MEMBERSHIP APPLICATION FORM

Name: _____

Address: _____

DOB: ____/____/____ Mobile: _____

Home: _____

Email: _____

Occupation: _____

What have you studied: _____

Interests/Hobbies: _____

I do not wish for the Rotaract Club of City of Gosnells to use my image in any promotional photos

Signed: _____

Office Use Only

Approval Received: _____ (Date)

Signed: _____ (President)



ANNEX 2

ROTARACT CLUB OF
THE CITY OF GOSNELLS



APPOINTMENT OF PROXY FORM

Name: _____

Address: _____

Being a member of the Rotaract Club of City of Gosnells Inc., I appoint

_____ (Proxy Name)

Who also is a member of the association, as my proxy.

My proxy is authorised to vote on my behalf:

At the General Meeting (and any adjournments of the meeting on

_____ (Meeting Date)

OR

In relation to the following resolutions and/or nominations

IN FAVOUR

AGAINST

Signature: _____ (of Member appointing Proxy)

Date: _____